

NIGERIAN ASSOCIATION OF CHAMBERS OF COMMERCE, INDUSTRY, MINES, AND AGRICULTURE (NACCIMA)

NACCIMA HOUSE 8A, Oba Akinjobi Way, GRA, Ikeja, P.M.B. 12816, Lagos | Tel: 08118877564 (Mobile), 08118877562 (D/L) Email: info@naccima.com; Website: www.naccima.com

MEMBERSHIP APPLICATION FORM

FOR BI-LATERAL CHAMBERS

NAME OF CHA	MBER	
OSTAL ADDR	ESS	
REGISTERED C	PFFICE ADDRESS	
TEL	FAX	EMAIL
DATE OF INCO		RC NO
		SPONSOR 1
NAME:		
ADDRESS:		
	5	SPONSOR 2
NAME:		
ADDRESS:		
		•
TOTAL NO. OF	MEMBERS IN YOUR REGIST	ER:
	OF THE CHAMBER (attach s	supplementary Sheets if necessary)
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MEMBERS OF GOVERNING COUNCIL / EXECUTIVE COMMITTEE

NAME		POSITION	
	PRINCIPAL SECRETAR	RIAT STAFF	
POSITION	NAME	QUALIFICATION	
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		/2° X X	
SERVICES REND	PERED BY CHAMBER TO MEM	BERS AND BUSINESS COMMUNITY	
		9	
		18	

WHEN WAS YOUR LAST AGM HELD?	
CHAMBER AFFILIATIONS	
ORGANIZATION/ASSOCIATION	DATE OF JOINING
	•
DECLARATION	
IN FORCE AND WE DECLARE THAT ALL STATEMENTS MADE BY US O CORRECT.	N THIS APPLICATION FORM ARE
NAME:	
SIGNATURE, DATE & STAMP: HEAD OF SECRETARIAT	PRESIDENT
FOR OFFICIAL USE ONLY	•
Approved by MDC at its meeting held on:	Mar
Non-Refundable Application Fee:	S X X
Two Years' subscription:	
Chairman (Membership Development Committee):	
Director-General:	
Membership No.:	

GENERAL GUIDELINES FOR ADMISSION OF BI-LATERAL CHAMBERS INTO ASSOCIATE MEMBERSHIP OF NACCIMA

For a Bi-Lateral Chamber to be fully admitted into an Associate Membership Status of NACCIMA, the following conditions must be fulfilled

- 1. The Nigerian Chapter of the Chamber's Bi-Lateral Relationship should be with a specific country and not with a group of countries or a region or a continent.
- 2. Membership of the Nigerian Chapter of the Bi-Lateral Chamber should have at least 15 subscription paying members who have existing business interest in the other country. The list of members with their addresses and business lines should be forwarded to NACCIMA and should be updated regularly.
- 3. The Nigerian Chapter of the Bi-Lateral Chamber should be duly registered with the Corporate Affairs Commission as a Company Limited by Guarantee. A photocopy of Certificate of Incorporation the Memorandum and Articles of Association should be forwarded to NACCIMA.
- 4. The NACCIMA and the country's Embassy/High Commission in Nigeria should have been formally notified of the existence of the Bi-Lateral Chamber.
- 5. The objectives of the Bi-Lateral Chamber should be such as will enhance Bi-Lateral trade flows between the two countries.
- 7. The Bi-Lateral Chamber should maintain a well equipped Secretariat of its own.
- 8. There should be at least four paid members of staff headed by a Graduate of Higher Institution or an experienced non-graduate, an Accounts clerk/Typist, Dispatch Clerk and PRO/Membership Recruitment Officer.
- 9. Upon receipt of the documents and fulfillment of the other requirements, Officials from the NACCIMA Secretariat will visit the Office of the Bi-Lateral Chamber to assess the level of available human and material resources and report on same.
- 10. A formal letter of admission to Associate Membership will be issued upon clearance from required committee and ratification by council and upon payment of Two Years' Subscription Fees and other Charges as may be required.

BI-LATERAL CHAMBER MEMBERSHIP FINANCIAL REQUIREMEMNT

- 1. Non-refundable Application fee
- 2. Two Years' Subscription Deposit
- 3. Development Levy

NOTE

Completed Application Form, CAC Certificate and Memorandum of Association with other necessary documents should be returned to:

The Director-General

Nigerian Association of Chambers of Commerce,

8A, Oba Akinjobi Way, GRA, Ikeja

Email:info@naccima.com